



## FREQUENTLY ASKED QUESTIONS

### **How do I apply?**

Instructions on how to apply are written in each job description.

### **How long does the application process take?**

A call for applications will open in January for one month. Each job description contains the interview date related to that role. Applicants will be informed one week in advance whether they will be invited to attend the assessment day. We aim to give the same amount of notice for those invited to interview.

### **When do the apprenticeships start?**

The planned start date is 29<sup>th</sup> April 2019.

### **How long do the apprenticeships last?**

15 months.

### **Why shouldn't I contact the host companies directly?**

Best not to. DiVA knows more about apprenticeships than they do. Plus, they are busy people and may forget to forward your query or application form, and as such, it won't be considered.

### **Can I apply if I don't have any music related work experience?**

Yes. However, you must meet the criteria in each job description and be able to provide a demonstrable passion for building a career in the music industry.

### **What happens if I am not available for the interview dates?**

We will try to reschedule for later that day or week. However, you are up against candidates who are available therefore rescheduling an appointment is not advisable nor can it be guaranteed.

### **How will I know if I have been successful or not?**

If you have not heard anything a week before the interview date, your application has been unsuccessful.

### **Can I get feedback on my application?**

Unfortunately, not. Due to the high volume of applications, we are only able to provide feedback to those who are invited to attend an interview.

### **I don't have the GCSEs required. Can I apply?**

Yes. You will be required to complete GCSE equivalents in Maths and English as part of your apprenticeship programme.

### **Can I apply for more than one apprenticeship?**

Yes. However, you must submit a separate application for each role.

### **I have a degree. Can I apply?**



Yes, as far as your degree is not in Content Producing or Business Administration

**Do I need a degree to apply?**

Nope. Having a degree is not necessary nor will it give you the edge. Common sense, a good attitude and demonstrable passion for music is what's important.

**I'm taking a gap year from University. Can I do an apprenticeship?**

It depends. You can do an apprenticeship if you are taking a gap year *before* your first year at University. You cannot do an apprenticeship if you are taking a gap year after completing your first or second year at University. This is because you must not be enrolled on another government-funded course at the same time as doing an apprenticeship.

**I'm at College. Can I apply?**

You can apply. However, you will need to drop out of your College course (and show evidence of this) should you be offered an apprenticeship.

**I'm coming to the end of an apprenticeship. Can I apply?**

You can apply in so far as you have not done an apprenticeship in Business Administration (Level 4) or Junior Content Producing (Level 3). In any event, you must have fully completed your apprenticeship, and have your certificates, before you start a new apprenticeship.

**I'm over 25 years old. Am I too old to do the scheme?**

Nope. Apprenticeships are open to anyone aged 16 and above.

**I just moved to the UK. Can I apply?**

So long as you have the right to live and work in the UK or have lived in another country in the Europe Economic Area (EEA) for the last 3 years, you are eligible to apply. If you're still unsure whether you're eligible, its best to give Aishe at DiVA a call – 0203 189 1784 - before applying.

**Do I have to pay to travel to London to attend the training classes?**

No. If you are a regionally based apprentice, the BPI will cover your travel and accommodation costs, which they will discuss with you when you start.

**I missed the application deadline. Can I apply?**

No. Applications received after the deadline will not be considered, under any circumstances.

Any other questions? Email them to [recruitment@divaapprenticeships.com](mailto:recruitment@divaapprenticeships.com)